



State of Tennessee Department of Children's Services

Administrative Policies and Procedures Change Notice **Preview** –January 29, 2015

- State and Federal Laws governing DCS policies are listed in the “**Authority**” Section of each policy listed below.
- Best Practice Standards governing DCS policies are listed in the “**Standards**” Section of each policy listed below
- **When the policies listed below are posted on “Policy Review”** this indicates that the revised/new policies are placed on the [“Policy Review”](#) web page for a maximum of thirty (30) days (or less depending on the circumstances) prior to their effective date for implementation. Revised policies are “**marked up**” in order to view what changed. **DELETED** information will be displayed as a “**strikethrough**” and highlighted (ex., ~~strike-through~~) and **NEW** information will be represented in **red font**. New policies will not be highlighted.

NOTE

- Please refer to the instructions listed on the Policy Review web page to in order to provide policy comments .Comments are submitted to the PolicyReview.El-DCS@tn.gov website.
- Forms are revised frequently. Always check the “Forms” web page for the most current version. Forms may not be altered without prior approval.
- Refer to definitions of MAJOR/MINOR POLICY REVIEW in the footer below.
- If hyperlinks do not work properly from this list, go to the appropriate web pages to access documents.

	Policy No.	Policy/Other Document	Policy Chapter	Effective/ Revision Date
1.	14.1	Child Abuse Hotline	14	3/17/15
Policy revisions:		♦ Policy completely revised in all sections. Information removed from policy to create new Work Aid 6 . On Review, Major Review.		
2.	14.5	CPS: Locating the Child and Family	14	3/17/15
Policy revisions:		♦ Previous Policy 14.5, CPC Planning, Locating Child/Family and Notification to External Agencies to be deleted and replaced and replaced by new Policy 14.5. Updated information throughout document. On Review, Major Review.		
3.	16.33	Permanency Hearings	16	3/17/15
Policy		♦ Section C: Clarification and re-wording of the language used for what DCS requests the courts to determine during Permanency		

- **Major Policy Review:** A New policy or existing policy revisions that is **substantial** that **impacts current practice or processes**. Overview/ training is conducted with employees that is **relevant** to an employee's position or job duties.
- **Minor Policy Review:** Policy revisions that may not have a significant impact on current practice or processes. Overview/training review/discussions during regularly scheduled meetings or at the discretion of Supervisors or Managers.
- **Pending:** Policies needing additional reviews(e.g. TAC, CRI)

	Policy No.	Policy/Other Document	Policy Chapter	Effective/ Revision Date
revisions:		Plan Hearings. ♦ Addition of forms CS-0488, Rights and Responsibilities to Receive Foster Care Services as an Adult and CS-0968, Voluntary Placement Agreement for Transitioning Young Adults .		
Other Documents:				
		Protocol for Planned Permanent Living Arrangement	16	3/17/15
Revisions		♦ Removed the term “child” throughout document. ♦ Age Limitations-Removed” unless the proposed permanent placement meets all of the requirements		

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